

TEAM SOCIAL ATTENDANT

POSITION SUMMARY

Oversee the Team Social to ensure a safe, secure, and enjoyable event environment for attendees.

FIRST VOLUNTEERS

- Demonstrate Gracious Professionalism
- Contribute to creating an exciting, fun, highly-charged environment
- Make a difference in the lives of youths by creating a meaningful, inspirational and educational experience for team members
- Participate in required training offered by FIRST, and attend Volunteer Orientation Meeting
- Check-in daily at the Volunteer Registration/Information Table prior to start of shift
- Receive a Volunteer shirt and badge to be worn while participating in an event

POSITION OVERVIEW

- Significant level of responsibility
- High visibility role
- Opportunity to utilize and further develop interpersonal and communication skills
- Interesting and varied responsibilities
- Ability to work and interact with team members, mentors, volunteers and FIRST staff
- Opportunity to contribute to the success of the Team Social
- Physically active role, not sedentary

RESPONSIBILITIES

- Monitor event for inappropriate behavior, and intercede as able; seek assistance from Team Social Coordinator as needed
- Greet participants at event entrance, verify that the appropriate number of chaperones accompany team members, check attendees for wristbands or tickets if utilized; direct attendees to event activities
- Monitor event for adherence to FIRST policies

EXPERIENCE AND SKILLS NEEDED

- FIRST experience not required
- Ability to “take charge”; be assertive, but tactful
- Knowledge and understanding of teenagers in social settings
- General knowledge of Team Social area layout
- Strong interpersonal/communication skills
- Self-directed individual
- Ability to move about the event
- Ability to stand for long periods of time

TIME COMMITMENT

Commitment: Friday Evening + Training
Approximate times: Wednesday..... 6:00 P.M.- 8 P.M. Mandatory Volunteer Orientation Training
Friday 5:30 A.M.- 9:30 P.M.

NOTE: Volunteers should arrive on site approx 30 minutes prior to start of shift if meals are desired

TRAINING

Team Social Coordinator conducts training at the Volunteer Meeting, and provides guidance during the Social

REPORTING RELATIONSHIPS AND SUPERVISION

Direct Supervision: Team Social Coordinator