

MASTER OF CEREMONIES (MC)

POSITION SUMMARY- *Key Volunteer Position*

The Master of Ceremonies (a.k.a. MC or Emcee) is the individual primarily responsible for setting the tone of the competition. He/she creates and sustains an exciting and fun atmosphere throughout the event, is the most visible presence at the event; embodies the spirit of *FIRST* and is the consummate *FIRST* ambassador. The MC works as a team with the Game Announcer to produce a well-organized, thrilling event. The MC ensures the smooth flow of match play, and maintains the pace of the event. This is a Key Volunteer Position that significantly impacts the quality of the competition.

****FIRST Headquarters will provide pre-event training for this position.****

FIRST VOLUNTEERS

- Demonstrate Gracious Professionalism
- Contribute to creating an exciting, fun, highly-charged environment
- Make a difference in the lives of youths by creating a meaningful, inspirational and educational experience for team members
- Participate in required training, and attend Volunteer Orientation Meeting
- Check-in daily at the Volunteer Registration/Information Table prior to start of shift

POSITION OVERVIEW

- Opportunity to contribute to the successful execution of the competition; impact the quality of the event
- Community exposure
- High profile position, audible and visible presence at competition
- Opportunity to set the pace of the event; impact overall quality of event
- Opportunity to utilize and further develop public speaking skills
- Physically active role
- Positioned near the playing field, fast-paced action, ability to observe matches
- Pre-Event Time Commitment
- Significant level of responsibility
- Opportunity to cultivate support for FIRST programs

RESPONSIBILITIES

- Responsible for setting the tone of the competition
- Works as a team with the Game Announcer to produce a well-organized, thrilling event
- Ensures the smooth flow of match play, and maintains the pace of the event
- Participate in Pre-Event Training

EXPERIENCE AND SKILLS NEEDED

- Ability to “take charge”
- Comfortable using a microphone and addressing a large crowd; vocally energetic
- FIRST experience strongly preferred
- General knowledge of FIRST
- Outgoing personality; high energy, gregarious; sense of humor
- Public speaking experience highly preferred; TV/radio/acting experience ideal
- Requires thorough knowledge of the game and match process
- Self-directed individual
- Strong interpersonal and communication skills
- Work well in a fast-paced environment

TIME COMMITMENT

Commitment:	Minimum 2 1/2 days + Training	
Approximate times:	Wednesday.....6:00 P.M.- 8 P.M.	Optional Volunteer Orientation Meeting
	Thursday2:00 P.M.- 6 P.M.	Meet with Event Manager & Tech crew
	Friday8:00 A.M.- 6 P.M.	
	Saturday8:00 A.M.- Completion	

NOTE: Volunteers should arrive on site approx 30 minutes prior to start of shift if meals are desired

TRAINING

FIRST Headquarters, Blair Hundertmark and Dennis Howland, will provide pre-event training for this position.

REPORTING RELATIONSHIPS AND SUPERVISION

Direct supervision: Event Manager and Volunteer Coordinator